

**McCandless-Franklin Park Ambulance Authority**  
**Minutes of August 18, 2025, Board of Directors Meeting**  
**6PM start, In Person and Virtual**  
**Located at 9925 Grubbs Rd., Wexford, PA 15090**

**Attendees:**

Marcia Caliendo, Board Chair  
James Bonomo, Vice Chair  
Mark Sullivan, Treasurer  
Brian Zydel, Board Member  
Rob Pizzica, Board Member  
Adam Frisch, Board Member

**Other Attendees:**

Attorney Michael Witherel  
Jack Casey, Town of McCandless Liaison  
Victoria Pongrace, President of Bradfordwoods Council  
Chris Dell, Chief  
Norm Prycl, Captain-Virtual  
Michael Wholihan, Financial Coordinator  
Michele Gnoth, Administrative Coordinator

**Call to order:**

Board Chair Marcia Caliendo called the Board Meeting to order with The Pledge of Allegiance at 6:00 PM

**Public:**

No public present. No public comment.

**Approval of Minutes:**

*A motion was made by Bryan Zydel and seconded by James Bonomo to approve the minutes of July 21, 2025, Board of Directors Meeting. The motion passed unanimously.*

### **Human Resources:**

Chief Dell reported one employee resignation.

MFPAA is looking to hire 1 full time EMT and 2 part time EMT'S

Chief Dell talked about the HR Committee and its purpose. Trying to have employees who want to stay and make EMS their career.

The Chief mentioned that the focus group for employees will meet on 8/27/25. This group is for employees to discuss anything they need to or are concerned about.

There will be two separate focus groups that day consisting of 8 employees in each group.

Mark Sullivan suggested that the results of the focus group be shared with all the employees.

Two employees will be going to a Leadership Development academy. Also, two will be going to EMS World Conference.

Captain Prycl and another employee will be going to Centre Life Link in State College to view their practices there and bring back some ideas for improving the company.

Michael reviewed some ideas for pension plans for the employees of MFPAA with the Board members.

There will be some alterative plans made and discussed at the next HR and Finance committee meetings.

### **Operations Report:**

Chief Dell reviewed the KPI report and operations report with the Board. (Call Locations and Types of calls).

The CQI report was reviewed by the Board of Directors.

Training hours are still high. Community service has been very busy (CRP Classes etc.)

Advanced EMT classes start in September at station one.

CQI focuses on pediatric arrest training this month.

Flu vaccines will be available again this year.

### **Financial Report:**

Chief Dell reviewed the financial reports with the Board.

Total Revenue: **Actual** \$321,057 **Budget** \$329,250 **Difference** \$ (8,193)

Total Expenses: **Actual** \$302,571 **Budget** \$280,058 **Difference:** \$ 22,513

Amount written off to subscriptions- **Actual** \$18,241 **YTD** \$134,723.00

**Total disbursements were \$ 312,483.58**

***A motion was made by Adam Frisch and seconded by James Bonomo to approve the monthly disbursements. The motion passed unanimously.***

**Facilities:**

There will be new floors at station one for restrooms and dorm rooms.

Station 1 needs the area around the garbage dumpster repaired. The fence is falling apart.

Chief Dell is having the five municipalities logos placed on the wall across from the training lab.

**Old Business:**

Franklin Park is having their meeting on Wednesday 8/20. They will advise what the outcome of the vote is for contributing to MFPA.

**New Business:**

Nothing new to report

**A motion was made by James Bonomo and seconded by Adam Frisch to adjourn the Board meeting at 6:37 PM. The motion passed unanimously.**

**Next Board Meeting Monday, September 15,2025 at 6PM**

Prepared by:

  
Administrative Coordinator

Submitted by:

  
Secretary