

**Minutes of February 17, 2025, Board of Directors Meeting**

**6PM start, In Person and Virtual**

**Located at 9925 Grubbs Rd, Wexford Pa 15090**

**Attendees:**

Marcia Caliendo, Board Chair

Mark Sullivan, Treasurer

Stephen Solman, Secretary

Brian Zydel, Board Member

Rob Pizzica, Board Member

Adam Frisch, Board Member-

**Other Attendees:**

Attorney Michael Witherel

Jack Casey, Town of McCandless Liaison

Victoria Pongrace, President of Bradfordwoods Council

Chris Dell, Chief

Norm Prycl, Captain-Virtual

Michael Wholihan, Financial Coordinator

Michele Gnoth, Administrative Coordinator

**Call to order:**

Board Chair Caliendo called the Board Meeting to order with The Pledge of Allegiance at 6:07 PM

**Public:**

Trish Cloonan, Town of McCandless Council

Joe Wall, Town of McCandless Council

Nick Giorgetti, Town of McCandless Council

Jason Kratsas, Pine Township Manager

Natalie Beneviat, North Allegheny Journal

**Public comment:**

Trish Cloonan thanked Chief Dell for his presentation and the 2024 review.

Nick Giorgetti thanked Chief Dell and was happy to be there.

Bruce Hezlep introduced himself and said he was happy to be there. Stated he was not aware that MFPAA was Nationally Accredited but was very impressed by it and gave congratulations to the service.

**A motion was made by Brian Zydel and seconded by Rob Pizzica to approve the minutes of January 20, 2025, Board of Director Meeting. The motion passed unanimously.**

**Human Resources:**

A new full-time Paramedic was hired, Dirk Baker. He is doing well in training.

**Operations Report:**

Chief Dell reviewed the KPI report and operations report with the Board. (Call Locations and Types of calls).

The CQI report was reviewed by the Board of Directors.

Training hours are still high. Chief Dell told the Board that training takes place daily, including safety training at morning briefing.

**Financial report:**

Chief Dell reviewed the financial reports with the Board.

Total Revenue: **Actual** \$399,938 **Budget** \$329,250 **Difference** \$ 70,688

Total Expenses: **Actual** \$351625 **Budget** \$361212 **Difference:** \$(9,587)

**Total disbursements \$ 394,979.29**

**A motion was made by Brian Zydel and seconded by Steve Solman to approve the monthly disbursements. The motion passed unanimously.**

Board Chair Caliendo explained that the billing company holds claims for the first couple of months of the new year until the patient's deductible is met. The billing company has access to the insurance company member portals and can check to see when the deductible is met. At that time the claim is released.

Michael Wholihan talked about getting interest rates from various banks and said the best option was FNB for interest rates as well as Money Market. 5

**Facilities:**

The new furniture has arrived at station one.

**Old Business:**

Pine Township, Marshall Township and Bradford Woods have signed agreements with MFPA for a 5-year contract to continue to provide their communities with ambulance service. Additionally, Franklin Park has our Agreement on their agenda for Wednesday, February 19<sup>th</sup>.

Marcia Caliendo thanked all the municipality representatives present for their continued support.

Immediately prior to today's BOD Meeting, MFPA hosted a "2024 Recap" event. The event was well attended by members of our local councils, Rep. Dr. Arvind Venkat, fire department officials, police departments officials, and others. The plan is to do this annually. We distributed an Annual Report, as well.

**New Business:**

Chief Dell informed the Board that there was a meeting regarding marketing strategies for the subscription drive with Rob Pizzica.

Rob Pizzica is creating a market plan. He will present the plan to the Board probably in April.


Rob will be working with Chief Dell to put together an effective campaign.

A motion was made by Brian Zydel and seconded by Mark Sullivan to adjourn the public meeting at 6:43 PM. The motion passed unanimously.

The Board of Directors went into an executive session at 6:48 for a personnel matter and adjourned at 7:11 PM.

**Next Board Meeting Monday, March 17, 2025, at 6:00 PM**

Prepared by:



Administrative Coordinator

Submitted by:



Secretary