

McCandless-Franklin Park Ambulance Authority
Minutes of the June 17, 2024, Board of Directors Meeting
6:00 PM start, In Person and Virtual
Located at 9925 Grubbs Rd, Wexford PA 15090

Attendees:

Marcia Caliendo, Board Chair

James Bonomo, Vice Chair and Treasurer

Ankur Puri, Secretary-Virtual

Adam Frisch, Board Member

Mark Sullivan, Board Member

Stephen Solman, Board Member

Other Attendees:

Attorney Michael Witherel-Virtual

Jack Casey, Town of McCandless Liaison

Victoria Pongrace, President of Bradfordwoods Council

Joe Wall, Town of McCandless Council

Chris Dell, Chief

Norm Prycl, Captain

Michael Wholihan, Financial Coordinator

Michele Gnoth, Administrative Coordinator

Public: No public present. No public comment.

Call to order:

Board Chair Marcia Caliendo called the meeting to order with the Pledge of Allegiance at 6PM.

A motion was made by Adam Frisch and seconded by Mark Sullivan to approve the minutes of May 20, 2024 Board of Director Meeting. The motion passed unanimously.

Human Resources:

Chief Dell reported to the Board that there was a good attendance for the team meeting, and it was very productive. The next one is in November.

One full-time EMT is off pending Short Term Disability.

One full-time Paramedic remains off on Short Term Disability.

A Part-time employee went full time.

Operations Report:

Chief Dell reviewed the KPI Report and Operations Report with the Board. (Call Locations and Types of calls).

The CQI report was reviewed by the Board of Directors. The number of charts reviewed was mentioned.

Training hours are still high, may lessen a bit with people out of Paramedic class.

Chief Dell explained to the Board the mock drill/annual skills that was held and its success.

Financial report:

Chief Dell reviewed the financial reports with the Board.

Total Revenue: **Actual** \$257,650 **Budget** \$241,667 **Difference** \$ 15,984

Total Expenses: **Actual** \$254,321 **Budget** \$247,603 **Difference** \$6,718

Total disbursements \$ 260,902.63

A motion was made by Mark Sullivan and seconded by James Bonomo to approve the monthly disbursements. The motion passed unanimously.

Facilities:

Still waiting for the metal roofing for station one.

The garage doors for station two are still on back order.

Old Business:

Chief Dell is having a meeting with the Municipal Managers and Elected Officials of the 5 municipalities MFPA services on 6/27/24. Chief Dell is still getting confirmations from those who plan to attend.

Chief Dell reports he has been having good communications with the Municipalities.

New Business:

James Bonomo presented the Cost of Readiness (COR) report. The process started a year ago and having the data has proven beneficial in a variety of ways.

Board Chair Caliendo stated that the report will be given upon request, but she recommends a meeting take place to explain the report beforehand.

James also stated that the verbiage "We lose money every time we go on a call", should not be used. The verbiage should say, "We spend money when we go on calls, and on some calls we are not reimbursed".

The Yearly audit is not finished yet. Hopefully by next Board meeting. This is due to the merger of our auditing firm with another.

Chief Dell informed the Board of Directors that The Allegheny County Council recognized MFPAA at their Council meeting for getting accredited.

The Chief explained to the Board that he is looking for an Ambulance Demo to purchase with the grant money.

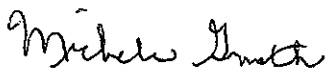
The Board of Directors went into Executive session at 7Pm to discuss a personnel matter and came out at 7:46 to resume their meeting.

Dr. Puri made a motion to approve the compensation discussed in Executive Session and it was seconded by Steve Solman. The motion passed unanimously.

Steve Solman made a motion to adjourn the meeting at 7:47 and it was seconded by Mark Sullivan. The motion passed unanimously. The meeting was adjourned.

Next Board Meeting Monday, July 15, 2024

Prepared by:



Administrative Coordinator

Submitted by:



Secretary