

**McCandless-Franklin Park Ambulance Authority**  
**Minutes of the November 20, 2023, Board of Directors Meeting**  
**6:00 PM Start, In Person and Virtual**  
**Located at 9925 Grubbs Rd, Wexford Pa 15090**

**Attendees:**

Marcia Caliendo, Board Chair

James Bonomo, Vice Chair and Treasurer-Virtual

Ankur Puri, Secretary-Virtual

Keith Hall-Board Member

William Youngblood, Board Member

Tom Stein, Board Member

**Other Attendees:**

Attorney Michael Witherel

Trish Cloonan, Town of McCandless Liaison

Chris Dell, Chief

Norm Prycl, Captain

Michael Wholihan, Financial Coordinator

Michele Gnoth, Administrative Coordinator

**Public:**

There was no public present. No public comment

**Call to order:**

Board Chair Caliendo called the meeting to order with the Pledge of Allegiance at 6PM.

***A motion was made by Tom Stein and seconded by Bill Youngblood to approve the minutes of October 16, 2023 Board of Directors Meeting. The motion passed unanimously.***

**Human Resources:**

One full time EMT has resigned, and one Paramedic/Lieutenant has resigned.

One Full time Paramedic and one full EMT has been hired.

In the process of interviewing for wheelchair van driver positions. One Full time, and one Part time.

Chief Dell and The Board of Directors discussed plans for the Holidays for Employees.

**Operations:**

Chief Dell reviewed the Operations Report.

**Financial report:**

The KPI report was discussed.

Michael Wholihan presented the financial report to the Board of Directors.

Total Revenue: **Actual** \$324,363 **Budget** \$233,333 **Difference** \$91,030

Total expenses: **Actual** \$244,467 **Budget** \$224,949 **Difference** \$19,518

**Total Disbursements \$ 325,697.79**

***A motion was made by Keith Hall and seconded by Bill Youngblood to approve the monthly disbursements. The motion passed unanimously.***

Michael also reviewed the Subscription and Business drive, as well as the promotional flyer.

It was also mentioned that there will be a donation drive for Vendors of MFPAA.

Chief Dell updated the Board regarding the VLAP 2% loan. The loan should be ready to close in December 2023.

The investments and CD'S were discussed as well.

Chief Dell reported to the Board a new opportunity to have MFPAA cover more hours for the T-NOR Van service with UPMC Passavant. There was much discussion following this update.

**New Business:**

Chief Dell discussed the need for a new squad in 2024.

***A motion was made by Tom Stein and seconded by Keith Hall to approve the purchase of a new squad in 2024 not to exceed \$90,000. The motion passed unanimously.***

It was mentioned by The Chief that Creese, Smith, Hune & Co and Herbein Accounting have joined firms as of November 1, 2023.

Chief Dell informed the Board that Medic 133 should be ready in the 2<sup>nd</sup> quarter of 2024.

Chief Dell gave the Board new updated Bylaws to review and edit.

***A motion was made by Bill Youngblood and seconded by Keith Hall to adjourn the public meeting at 8pm. The motion passed unanimously.***

**Next Board Meeting Monday, December 18,2023 at 6PM.**

Prepared by:

*Michèle Jnoth*

Administrative Coordinator

Submitted by:

A handwritten signature in black ink, appearing to be 'A. Dell', written over a horizontal line.

Secretary