

McCandless-Franklin Park Ambulance Authority
Minutes of the May 16, 2023 Board of Directors Meeting
6:00 PM Start, In-person and Virtual
Located at 9925 Grubbs Rd, Wexford PA 15090

Attendees:

Marcia Caliendo, Board Chair
James Bonomo, Vice Chair and Treasurer
Ankur Puri, Secretary
Thomas Stein
Keith Hall
William Youngblood
Tyler McCardell

Other Attendees:

Attorney Mike Witherel
Trish Cloonan-Virtual
Chris Dell, Chief
Michele Gnoth, Administrative Coordinator

Public:

There was no public present.

Call to order:

Board Chair Caliendo called the Board Meeting to order with the Pledge of Allegiance at 6:04 PM.

A Motion was made by Keith Hall and seconded by Tyler McCardell to approve the minutes of the April 18, 2023 Board Meeting. The motion passed unanimously.

Human Resources:

Chief Dell reviewed a couple new personnel with the Board...

A part time Paramedic-Travis Grosch

A part time EMT-Emma Reynolds

Board Chair Caliendo stated the Board would also like to interview the applicants for the Financial Analyst position.

Chief Dell told the Board members that MFPAA is enrolled in an Employee Assistance Program with Work Partners.

The Chief reviewed a couple work related injuries of two EMT'S.

Chief Dell announced that a few MFPAA Field Providers will participate in the North Hills SRT Program. Explained that it means going on calls for high risk SWAT incidences.

Chief Dell updated the Board regarding receiving the Ballistic vests and distributing them to the employees. Every Field Provider now has their own.

The PPE/ Rescue Helmets have been ordered for the employees.

James Bonomo requested that the MFPAA purchase PPE/Rescue Gear for all Field Providers at MFPAA. The need would be roughly 34 sets.

A motion was made by Ankur Puri and seconded by James Bonomo to purchase the PPE/Rescue Gear For all Field Providers at MFPAA. The motion passed unanimously.

Operations:

Chief Dell reviewed the KPI Report with the Board.

The call volume is consistent, and the Chief is still working on getting another crew for weekends.

Financials:

Chief Dell reviewed the financials with the Board of Directors.

Total Revenue- **Actual** \$268,587 **Budget** \$233,333 **Difference** \$35,254

Total Expenses- **Actual** \$ 232,205 **Budget** \$224,949 **Difference** \$7,256

A motion was made by Tom Stein and Seconded by William Youngblood to approve the disbursements for April 2023. The motion passed unanimously.

Chief Dell reviewed the subscription Drive and Capital Campaign reports.

The Chief informed the Board of Directors that he received the news that MFPAA does not qualify for the ERTC program.

Maher Duessel will conduct a Financial Practices Review for the year 2022.

Chief Dell, along with Board Chair Caliendo, is working on a Conflict-of-Interest Policy.

A Whistleblower Policy is being worked on as well.

Facilities:

MFPAA was notified that they will receive a grant for the new garage doors.

Chief Dell purchased a new flagpole since the last one was misplaced.

New Business:

There was no new business to discuss.

General matters:

Chief Dell provided the training report to the Board.

Open House will be on May 21, 2023 from 12pm-3pm

The Board of Directors went into Executive Session at 7:32pm and concluded at 7:48 PM to discuss a personnel matter.

A motion was made by James Bonomo and seconded by Keith Hall to adjourn the Board Meeting at 7:50 PM.

The motion passed unanimously.

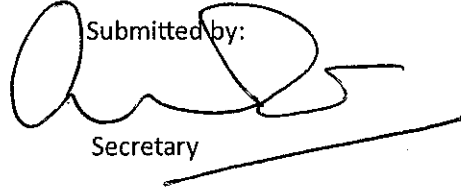
Next Board meeting Tuesday, June 20, 2023 at 6:00 PM

Prepared by:

Michela Gnoth

Administrative Coordinator

Submitted by:

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke at the end, positioned above the word "Secretary".

Secretary