

McCandless-Franklin Park Ambulance Authority

Minutes of the December 21, 2022, Board of Directors Meeting

5PM Start, In Person and virtual

Located at 9925 Grubbs Rd, Wexford, Pa 15090

Attendees:

Don Huber, Chairman

Mark Matera, Vice Chair

Marcia Caliendo, Treasurer

James Bonomo, Secretary-Virtual

Dr. Arvind Venkat

Dr. Ankur Puri-Virtual

Other Attendees:

Chris Dell, Chief

Michele Gnoth, Administrative Coordinator

No public in attendance:

No public comment

Chairman Don Huber called the Board meeting to order with the Pledge of Allegiance at 5:03 PM

A motion was made by Mark Matera and seconded by Marcia Caliendo. The motion passed unanimously to approve the minutes of November 15, 2022 Board meeting.

Human Resources:

- Fran Laffey, Paramedic- Was rehired

Emily Barton rejoined us.

Cameron Lawson was rehired and will practice as a Paramedic.

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Operations report:

- Chief Dell informed the Board that Quick Books is now moved to our server and is online. The improvement is making the job of our accountants much quicker.
- Chief Dell advised the Board of an error made by Aetna Insurance with co-pays which resulted in a refund to the ambulance services.
- Chief Dell reviewed the KPI report as well as the operations summary with the Board members.

Reviewing the call volumes, it was noted that 614 calls were for McCandless and 55 were for Franklin Park.

- The Chief informed the Board that things were operating well since discontinuing the relationship with NORCOM.

Financial Report:

- The Financial reports and disbursements are tabled until the January 17, 2023, meeting. The Revenue numbers are still unreliable.

A motion was made by Mark Matera and seconded by Ms. Caliendo. The motion was passed unanimously to defer financial report and disbursements until the Board meeting on January 17, 2023.

- Work plan for receivables will be requested from AIM (Billing Company) for the next Board meeting.
- Chief Dell updated the Board on the subscription drive and Capitol campaign.
- Municipal funding was discussed.
- The loan for a new ambulance was discussed.

A motion was made by Ms. Caliendo and seconded by Dr. Venkat. The motion passed unanimously to approve First National Bank as the bank for the Ambulance loan.

- Advanced Airway and PPE Grant was discussed.

- The 2023 Budget was discussed by the Chief and Board members.

A motion was made by James Bonomo and seconded by Mark Matera. The motion passed unanimously to approve the 2023 Budget.

- The Capitol budget was also discussed.

A motion was made by Ms. Caliendo and seconded by Dr Puri. The motion passed unanimously to approve the Capitol budget for 2023.

Facilities:

- Chief Dell discussed the grant to repair the garage floor.
- The chief updated the Board on the Ambulance lab and its progress.

General Matters:

- Board of directors' representation was discussed.
- The By-laws were reviewed and discussed.

A motion was made by Mark Matera and seconded by Ms. Caliendo. The motion passed unanimously to amend the By-laws.

- Dr. Venkat conveyed to the Board to watch for any articles coming from the Ambulance Association regarding Balance Billing and the "No surprise billing" law.

Chairman Don Huber adjourned the meeting at 6:20 PM

A motion was made by James Bonomo and seconded by Ms. Caliendo. The motion passed unanimously to adjourn the meeting.

Next Board meeting Tuesday, January 17,2023

Prepared and submitted by:

Michela Gnoth

Administrative Coordinator