

McCandless-Franklin Park Ambulance Authority
Minutes of the September 20,2022 Board of Directors Meeting
5:37 PM Start, In person and Virtual
Located at 9925 Grubbs Road, Wexford, PA 15090

Attendees:

Don Huber, Chairman
Marcia Caliendo, Treasurer
Dr. Ankur Puri, Assistant Secretary
Arvind Venkat, MD
James Bonomo, Secretary
David Gettemy

Other Attendees:

Kim Zachary, Town of McCandless Liaison
Chief Chris Dell
Administrative Coordinator Michele Gnoth.

Public:

There was no public in attendance.

Chairman Don Huber called the Board meeting to order with the Pledge of Allegiance at 5:37 PM

- A motion was made by Ms. Caliendo and seconded by Dr Venkat. The motion passed unanimously to approve the minutes of August 16,2022 Board meeting.

HR and Personnel

- Chief Dell announced that Norm Prycl was promoted to Captain effective immediately.
- IRA update was given to the Board by Chief Dell.
- Chief Dell discussed a proposal for new health insurance for the employees. Much discussion took place regarding the pros and cons of the insurance benefits. Chairman Don Huber suggested the plan wouldn't go into effect until December 1, 2022, along with researching more options for Brokers and other insurance options. The health insurance proposal was tabled until the next Board meeting in one month.
- Chief Dell discussed the New Payroll company and the need for the Contract to be signed. This was handled accordingly. The new payroll provider will be in effect for the first payroll in October.
- Chief Dell explained that our website has been down and not working. Our new website should be up and running in a couple of weeks.

Operations report

- New medic 131 is in service.
- New medic 132 is ordered.
- Chief Dell proposed getting a Sheetz Credit Card, so the Field Providers have another option of obtaining fuel. He explained to the Board there will be monthly statements and good tracking of the use of the card. A motion was made by Dr. Venkat and Seconded by James Bonomo. The motion passed unanimously for Chief Dell to proceed with application for a Sheetz credit card.

Financial Report

- The finances will not be approved due to reviewing them and looking at some abnormalities with Bryan Hinds. The finances will be reviewed again in October's Board meeting.
- The subscription drive for McCandless-Franklin Park is underway and being processed as they come in. The capital campaign will be going out next week for Bradford Woods, Marshall, and Pine.
- Chief Dell proposed applying for a new company credit card with First National Bank and closing the existing credit card with Bank of America due to continual issues with it. A motion was made by Dr. Puri and seconded by Ms. Caliendo. The motion passed unanimously to proceed with Chief Dell applying for a credit card with First National Bank.
- Chief Dell explained that he is working with the accountants to see if MFPAA is eligible for ERTC (Employee Retention Tax Credit).
- Chief Dell discussed the 10-year Capitol expense plan.
- Chief Dell reviewed financing for the new roof with the Board. The company to do the roof project was decided on. (Gotcha Covered Contracting). A motion was made by Dr. Venkat and seconded by Dr. Puri for Gotcha Covered Contracting to do the work of replacing the roof. The motion passed unanimously. A motion was made by Ms. Caliendo and seconded by Dr. Puri. The motion was passed unanimously for Chief Dell to start the application with First National Bank and others for financing the roof as discussed.
- Chief Dell inquired about being able to do Online Bill Pay. Chairman Don Huber asked that Chief Dell get the opinion of Attorney Mike Wetherell before implementing this.
- Chief Dell reviewed the Grants with the Board along with an IRS update.
- A new liability and vehicle insurance policy with Varine Slavin as the broker was proposed by Chief Dell. A motion was made by David Gettemy. and seconded by Dr Puri to have our new vehicle insurance policy with. The motion passed unanimously.
- A new worker's comp insurance was proposed by Chief Dell to use UPMC Work Partners for MFPAA worker's comp coverage. A motion was made by Dr. Puri and seconded by David Gettemy to use UPMC Work Partners for MFPAA Workers comp Insurance. The motion passed unanimously.

Facilities

- Chief Dell updates the board with the completion of new air conditioning and furnace at Station 2 in Franklin Park.

Chairman Huber adjourned the public meeting at 7:20 Pm.

A motion to adjourn was made by Ms. Caliendo and seconded by James Bonomo.

Next Board Meeting Tuesday, October 18,2022, at 5:30 PM

Prepared and submitted by:

Michela Groth
Administrative Coordinator